

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

HRPS - Final Report on FY 1984 Objectives

FROM:

EXTENSION

NO.

5N04

C/HRPS

DATE

1 November 1984

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

DD/PA&amp;E

5N19

2.

3.

4.

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

Barbara,

Attached are the updated objectives forms for our FY 1984 objectives. Since only our number 5 and number 6 objectives were being monitored at the Office and Directorate level, we only did the write-ups on those two. Obviously we have completed our portion of both numbers 5 and 6.

## ROUTING AND TRANSMITTAL SLIP

Date

10 October 1984

TO: (Name, office symbol, room number,  
building, Agency/Post)

Initials

Date

1. P&amp;PS

2. SIS

3. HRPS; ID

4. PMCD

5.

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

## REMARKS

Please plan to submit your MBO progress  
reports to Barbara by 1 November.

Thanks,

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STAT

DO NOT use this form as a RECORD of approvals, concurrences, disposals,  
clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)

Room No.—Bldg.

ADD/PA&amp;E

Phone No.

5041-102

☆ GPO : 1983 O - 381-529 (301)

OPTIONAL FORM 41 (Rev. 7-76)  
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